



Meeting Minutes

Construction Meeting #4 – October 24, 2013

Spokane Convention Center Completion Project

- **Safety**

- Security fencing along the Centennial Trail continues to be maintained as the trail is closed.
- Safety coordination is taking place with both utility installation and riverbank restoration due to both contractors working in close proximity to each other.
- Trench safety is being implemented with the install of the water and sewer lines. Trench box is being used where the install of pipe is occurring.

- **Construction Progress**

- **Landscape and Riverbank Restoration** – First 500' section of riverbank has been grubbed out and rip rap is being placed along with erosion fabric at bank edges. Soil lifts and plantings to begin early next week. – Garco stated that art fencing subcontractor has been on site laying out his rail foundations. Foundations should be installed next week with concrete being poured shortly thereafter.
- **Sewer and Water Utility Install** – Sewer and water utility installation has progressed down the centennial trail to just east of the existing storm water line. – City inspectors have been on site daily to oversee installation and Strata has been on site performing compaction tests. Everything is checking out ok so far.
- **Stormwater Prevention** – Water filtration system has been delivered and is currently being set up to be commissioned next week once the swale and trench has been lined. – There are a couple of utility stub outs that run through the swale and the trench that need to be finished before the swale can be lined because the liner is a 1 piece system.
- **Building Survey** – Coordination for layout of buildings is ongoing and layout is to begin next week. – Garco stated during the meeting that our surveyors will need clear access to the parking garage in order to be able to shoot locations of existing columns within the garage. Johnna stated that the first part of the week would be best (possibly early in the morning) to get this work completed because there were no events scheduled.
- **Foundation Procurement** – Coordination and procurement of micropile and drilled caisson subcontractors to be complete this week.

- **Design**

- Foundation permit submittal has been picked up and is in hand. – Kevin from the PFD was at City Hall last week and picked up the permit for us and dropped it off at our trailer.

- **RFI's**
 - For discussion....

- **Schedule**
 - Upcoming schedule was discussed and PFD had questioned whether or not the centennial trail would be ready for the upcoming event on Nov. 16. Josh from Garco had communicated with a representative for the event and told them that the trail would be re-opened on the 16th for the run. Sewer and water install is set to be completed by Nov 4. Paving grading and asphalt will be on site Monday Nov. 4 to pave (weather permitting).

- **Old Business:**
 - **Site Lighting** - Lighting has been added outside the loading dock area for employee safety concerns after the power was turned off to the exterior light poles to the north of the Double Tree Loading Dock. – PFD and Double Tree Reps stated that lighting was more than sufficient for their needs.
 - **Contaminated Soils Disposal** – Contaminated soils are currently being hauled out to Graham Rd. facility to be disposed of. Clean fill is being hauled back in for backfilling purposes. – Garco stated that while the trucks are coming in and out, we are sweeping the Convention Center entrance 3-4 times a day in order to keep the area clean from mud and dust. This seems to be working well.

- **New Business:**
 - **Centennial Trail Lighting** – We are currently looking into how we are going to provide lighting on the centennial trail once it is back open in mid-November. – Garco is proposing installing string lighting on the security fencing once it is re-installed after the paving. Removal of the light poles on the North side of the trail will be removed in the next couple weeks.
 - **Loading Dock Coordination Meeting** – Meeting will take place tomorrow with representatives from the Double Tree Hotel regarding the new loading dock construction and coordination on how to keep some areas operational while under construction. – It was asked during the meeting when Garco was planning to have this work take place and we have coordinated the work to begin in mid-November.

 - **Meeting Attendees:** Clancy Welsh (Garco Construction), Josh Grigsby (Garco Construction), Mike Gamble (Garco Construction) Matt Walker (Hill Int.), Johnna Boxley (PFD), Stephanie Curran (PFD), Mick McDowell (PFD)